



One World, One University



شهادة مدير ادارة الموارد البشرية المعتمد
Certified Human Resources Manager

متوفر
باللغة
العربية



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❖ Aims:

- Learning about the concept of human resource management and the theoretical frameworks that organize it.
- Learning about the philosophy and goals of human resources management.
- Learning about the concept of strategic human resources management and how to implement it.
- Learning how to properly formulate policies and strategies for effective management of human resources.
- Studying a number of cases of effective human resource management systems.
- Identifying several approaches to measure efficiency in effective resource management.
- Learning how to effectively manage human resources on the basis of competence.
- Identifying the most important practices related to human resource management.





- Understanding the nature of corporate social responsibilities and the strategies governing this.
- Learning about ways to define jobs, how to select and retain employees, and training policies.

Study Modules:

- Module 1: Introduction to Human Resources Management.
- Module 2: Building the Work Team and the Recruitment Process.
- Module 3: Motivating employees.
- Module 4: providing and receiving feedback.
- Module 5: Effective strategy for human resource management.
- Module 6: Health and safety management at work.
- Module 7: Disciplinary procedures and their legal aspects.
- Module 8: The importance of performance evaluation.
- Module 8: Management of resources and public relations.
- Module 10: Familiarity with work ethics





Participants:

- All administrative leaderships, heads of departments and divisions and those who responsible for planning and implementing the policies and objectives of the organization with the targeted quality, as well as the candidates for these positions in the various departments and institutions.
- Managers and supervisors of administrative development.
- Managers and heads of training and development departments.
- Managers and heads of human resources development departments.
- All workers and qualified persons who are eligible work in the departments of training and development.
- All planning personnel involved in the strategic planning process and performance measurement indicators.
- Anyone related to the subject of the program in the public and private sectors.

