



One World, One University



Certified Team leader

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High performance can only be achieved with effective leadership, and in the current work environment characterized by constant change, leaders must engage their team and help them reach their goals.

This course helps team leaders develop the skills needed to lead effectively, as this course covers leadership, communication, goal setting, time management and motivation skills





❖ Aims:

❖ At the end of the course, participants will be able to:

- Developing trust and rapport between team members.
- Create and empower an effective team.
- Create a motivating environment for the team.
- Apply strategies to improve team relationships.
- Establish strategies for managing change within the team.

❖ Contents:

- Team leadership challenges
- Definitions of teamwork in the twenty-first century.
- Today's organizations and constant change.
- Effective team leader skills.
- Characteristics of an effective team leader.
- Development of Leadership Skills .
- Leadership styles: a self-analysis.
- Techniques for increasing team effectiveness





❖ Build a high-performance team

- A recipe for successful teams.
- The successful formula for teamwork.
- The importance of clear goals.
- Decision-making by consensus.
- Clear roles and work assignments.
- From inclusion to empowerment.
- Types of effective team.
- The stages of team development.
- Motivating the team to achieve better performance
- Defining team roles.
- "Belbin" type indicator.
- Fit individual and group stimuli.
- Matrix of proportional values.
- Keys to resolving value disputes.
- Mix stimulus.
- Create a supportive environment.
- Raise the power of your team





❖ Sustainable strategies for improving team relationships

- Identify effective means of communication.
- Face-to-face contact.
- Solve problems in teams.
- Factors that affect team performance.
- The stages of problem solving in teams.
- Tools for effective team decision-making.
- The components of effective decision-making.

❖ The role of the team leader in managing change

- Management of change.
- Change requires exchange and expansion of thinking.





- Key factors in the success of change.
- The change cycle.
- Four room apartment strategy.
- Habitual reactions to change.
- Helping the team to overcome stages of change.
- Dealing with reactions if there is any changes happened .
- Strategies for dealing with change.
- The seventeen laws for effective teams.

❖ Participants:

- Managers and supervisors.
- Team leaders who are responsible for building and leading effective teams.

